

**EMERGENCY AND DISASTER PREPAREDNESS
STUDENT RELEASE PROCEDURES**

In the event of an emergency/disaster, your child will remain at their assigned school or class center for up to 72 hours until you or the person designated by your signature comes to the school and personally signs to take your child.

NOTE: This is the only condition under which your child is released by school personnel. To be certain that we know to whom the child is to be released and that the emergency is handled in a calm, orderly way, we ask that you complete the lower portion of this form. *After 72 hours, your child may be transferred to the nearest Red Cross Shelter.*

DISASTER RELEASE INFORMATION

Student's Name _____ Teacher _____

Address: _____ Home Phone _____

Mother's name _____ Work # _____ Cell # _____

Father's name _____ Work # _____ Cell # _____

In an emergency or major disaster during school hours, my child may be released to the following persons:

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

Name _____ Address _____ Phone _____

My son/daughter needs to take the following medication: _____

Medication _____ Dosage _____ Time _____

List allergies to medicine or foods _____

Doctor _____ Address _____ Phone _____

*Family out-of-state telephone contact to be used in an emergency:

Name _____ Phone _____

Date _____ *Parent Signature* _____

Student Released to: _____

Signature of person released to

Staff member: _____